

**MINUTES
BOARD OF EDUCATION MEETING
NOVEMBER 15, 2017**

PRESENT

David Howe, School President
David Schwartz, School Board Member
Lisa Tane, School Board Member
Hopeton White, School Board Member
Francine Vernon, School Board Member
Anthony Gyetua-Danquah, Superintendent of Schools
Marsha Maddox, Deputy Superintendent of Schools
Elton Thompson, Principal
Pamela Budd, School Board Clerk

ABSENT

Ed Gooding, School Board Member
David Smith, School Board Member

1.0 CALL TO ORDER

The meeting was called to order at 7:07 p.m. by Mr. Howe.

2.0 APPROVAL OF MINUTES

2.1 Minutes – October 18, 2017

The motion was moved by Ms. Tane, seconded by Mr. Schwartz.
The motion was approved: Aye-5 Nay-0

3.0 DISCUSSION

3.1 Program Update

Mr. Thompson and a team from the Bethune Learning Community gave an interactive gallery walk presentation on school programs. Stations were set up and the Board and administration had an opportunity to visit each station, which represented a school program. The presentations were very engaging for Board members and the administration.

3.2 Google Suite Migration

Superintendent Gyetua-Danquah reported that the district is migrating from the Novell e-mail system to Google Mail. This work is being done with the assistance of consultants from the Lower Hudson Regional Information (LHRIC). There are several advantages, including access to the google drive with unlimited capacity, Google Vault to archive our mails and many others. Ms. Madeline McCormack provided a brief overview to the Board and Chrome books were provided at the meeting for a hands-on demonstration.

3.3 Second Reading – Policy #5500 – Confidentiality of Educational Records (FERPA)

There was a second reading of Policy #5500. The policy will be voted upon at the next Board meeting.

3.4 Upcoming \$2.45 Million Revenue Anticipation Note

Mrs. Maddox reported that the District has been working with our bond counsel and Capital Markets Advisors to explore renewal of our \$2.45 RAN with JPMorgan Chase through a matched investment program with the County of Westchester. Negotiations were held on November 8th, but the District was not able to come to mutually agreeable terms. Updates will be provided to the Board when available.

**3.5 October Billable Enrollment
Billable Enrollment**

Planned 2 Month Enrollment: 125 FTEs

Planned 10 Month Enrollment: 170 FTEs

Month	Monthly Enrollment	Yearly Average Enrollment to Date	Change in Monthly Enrollment from Prior Month
July 2017	126.33	N/A	Not Applicable
August 2017	131.00	128.67	+4.67
September 2017	146.25	N/A	N/A
October 2017	161.50	153.88	15.25

Mrs. Maddox reported that enrollment increased to 161.50 FTEs for October, an increase of 15.25 FTEs over September enrollment. While this is a significant month-to-month increase, we are 16.12 FTEs below our planned enrollment level. This represents a significant revenue shortfall (\$1,105,316) at this time. It is expected that monthly enrollment will continue to increase throughout the balance of the year.

3.6 Contract with the Mount Vernon City School District

A contract with the Mount Vernon School District for the provision of educational services to their students for the 2017-2018 school year was reviewed by the Board. The contract format has been approved by our General Counsel. A resolution authorizing the School Board President to sign the contract is included in the Education Report.

3.7 Lead Evaluators Certification

A resolution for the approval of Lead Evaluators Certification is included in the Personnel Report.

4.0 SUPERINTENDENT'S REPORT

4.1 Special Acts Coalition Meeting

Superintendent Gyetua-Danquah reported that he and Deputy Superintendent Maddox attended a one-day Special Acts Coalition training session on October 26, 2017 in Latham, New York. Nine out of ten Special Acts are members of the coalition. The purpose of the coalition is to advocate for Special Acts.

4.2 Raise the Age Update

Superintendent Gyetua-Danquah reported that he participated in the Children's Village Raise the Age Committee meeting on November 3, 2017. The committee was informed that ACS had its first raise the age meeting on October 19 and reported that they anticipate needing an additional 100 or so beds for Raise the Age. They are projecting 10 – 15 bed sites, mostly geared towards Limited Secured Placement youth. ACS reiterated how difficult facility development will be since agencies will be competing with the Rikers' Island close down and the homelessness crisis. ACS wants to start Raise the Age with existing Close to Home agencies so that they can start with contract amendments and cut through some of the bureaucracy. The Children's Village is also looking into opening a cottage for this program.

4.3 Alternate to Suspension Task Force Update

Superintendent Gyetua-Danquah reported that the work of the Task Force is progressing well and on schedule. The Task Force has met three times since September. Additional information will be provided to the Board when it becomes available.

4.4 Addressing Barriers to Learning Professional Development

Information on "Addressing Barriers to Learning: In the Classroom and Schoolwide" was distributed to the Board for review. Superintendent Gyetua-Danquah reported that this is the focus of the District's professional development activities for this year, as a follow-up from last year's 9 Characteristics of Highly Effective Schools.

4.5 Smart Schools Bond Update

Superintendent Gyetua-Danquah reported that the District is expected to receive funds from the Smart School Bond. These funds will be used to purchase Smartboards and to update the security camera system in the District.

5.0 BOARD COMMITTEE REPORTS

Ms. Tane reported the following from the Health and Safety Committee:

- Repairs to the music room have been completed.
- Proper ventilation is needed in the Home and Careers room.
- Options are being explored for CPR training for staff and students in the District.

6.0 BOARD MEMBER COMMENTS

Ms. Tane reported that the Westchester Putnam School Boards Association will host a Technology Summit on November 30, 2017. The summit is on "Student Engagement & Personalized Learning in 21st Century Schools". Staff are invited to attend the summit.

Ms. Vernon distributed Webinar information on "Motivating Student Success".

7.0 PUBLIC COMMENTS

Mr. Flowers, Teacher Associate, addressed the Board in the Public Comments section of the meeting.

8.0 FINANCIAL REPORT

- 8.1 RESOLVED** that the Greenburgh Eleven Board of Education accepts the Treasurer's Report for September 2017.

The motion was moved by Ms. Tane, seconded by Mr. Schwartz.
The motion was approved: Aye-5 Nay-0

- 8.2 RESOLVED** that the Greenburgh Eleven Board of Education accepts the Budget Summary Report through September 2017.

The motion was moved by Ms. Tane, seconded by Mr. Schwartz.
The motion was approved: Aye-5 Nay-0

9.0 EDUCATION REPORT

9.1 Special Education*

RESOLVED that the Greenburgh Eleven Board of Education approves the recommendations of the Committee on Special Education and authorizes the implementation of said recommendations with respect to classification and placement for the following students:

28155 28077 28108 28169

The motion was moved by Ms. Tane, seconded by Mr. Schwartz.
The motion was approved: Aye-5 Nay-0

9.2 Student Enrollment Report

Date	Residential	Day	Total
11/3/16	113	67	180
11/3/17	93	74	167
Difference	-20	+7	-13

Superintendent Gyetua-Danquah gave the Student Enrollment Report.

9.2a Headcount Statistics Report

Superintendent Gyetua-Danquah gave the Headcount Statistics Report.

- 9.3 RESOLVED** that the Greenburgh Eleven Board of Education authorizes the School Board President to sign the contract with the Mount Vernon School District for the provision of educational services to their students for the 2017-2018 school year.

The motion was moved by Ms. Tane, seconded by Ms. Vernon.
The motion was approved: Aye-5 Nay-0

10.0 PERSONNEL REPORT*

- 10.1 RESOLVED** that the Greenburgh Eleven Board of Education approves the personnel report as recommended by the Superintendent of Schools.

The motion was moved by Ms. Tane, seconded by Mr. Schwartz.
The motion was approved: Aye-5 Nay-0

CERTIFIED

Family/Medical Leave of Absence

David Longo, Special Education Teacher, 10/4/17 – 12/4/17 (Intermittent)
Kim Santos, Special Education Teacher, 10/6/17 – 10/5/18 (Intermittent)

CLASSIFIED

Termination

Anthony Flowers, Teacher Associate, effective 11/16/17

Family/Medical Leave of Absence

Regina Giordano, Teacher Associate, 11/1/17 – 10/31/18 (Intermittent)
Claudette Taylor, Teacher Associate, 11/24/17 – 1/8/18

Per Diem Substitute Appointments - As Needed, to Serve at the Discretion of the Superintendent of Schools or the Board of Education, At minimum \$11.00 Per Hour, No Benefits, Not to Exceed 7 Hours Per Day
Lanese Jones, effective 10/23/17

10.2 Lead Evaluators Certification Resolutions

- 10.2a BE IT HEREBY RESOLVED** that the Board of Education of the Greenburgh Eleven Union Free School District certifies the Superintendent of Schools, Anthony Gyetua-Danquah, as the lead evaluator for the principal in accordance with the provisions of Education Law 3012d.

The motion was moved by Mr. Schwartz, seconded by Ms. Vernon.
The motion was approved: Aye-5 Nay-0

- 10.2b BE IT HEREBY RESOLVED** that the Board of Education of the Greenburgh Eleven Union Free School District certifies the K-12 Principal, Elton Thompson, as the lead evaluator for the teachers in accordance with the provisions of Education Law 3012d.

The motion was moved by Ms. Tane, seconded by Mr. Schwartz.
The motion was approved: Aye-5 Nay-0

11.0 OPENING OF EXECUTIVE SESSION

RESOLVED that the Greenburgh Eleven Board of Education enters into Executive Session to discuss the employment history of particular persons, requests to receive legal advice from attorneys that is protected by the attorney-client privilege, and issues involving individual students and staff.

At 9:15 p.m., the motion was moved by Mr. Schwartz, seconded by Ms. Tane.
The motion was approved: Aye-5 Nay-0

12.0 CLOSING OF EXECUTIVE SESSION

At 9:47 p.m., the motion was moved by Ms. Tane, seconded by Mr. Schwartz.
The motion was approved: Aye-5 Nay-0

13.0 ADJOURNMENT

At 9:48 p.m., the motion was moved by Mr. Schwartz, seconded by Ms. Vernon.
The motion was approved: Aye-5 Nay-0

Pamela Budd
School Board Clerk