

**GREENBURGH ELEVEN USFD**

**POLICY #4321.5**

**PARENTAL CONSENT FOR EVALUATION OF A PRESCHOOL  
STUDENT SUSPECTED OF HAVING A DISABILITY**

The Board of Education recognizes that informed parental consent is essential before conducting an evaluation of a preschool student suspected of having a disability. A parent’s receipt and understanding of the District’s request for consent to evaluate a preschool student is necessary for informed parental consent. Throughout this policy, the term “Parent” has the definition set forth in Policy # 4321.

In order to assure that every Parent has received and understands a request for consent to evaluate a preschool student, the Board enacts the following practices and procedures:

1. No preschool student will be evaluated without prior, informed parental consent in which the Parent understands and agrees in writing to the activity for which consent is sought;
2. Every request for consent will be accompanied by a written explanation, in the Parent’s native language or other mode of communication, of the evaluative process as relevant to the individual student, and the reasons that consent is requested;
3. When a request for consent goes unanswered, the District shall make a second attempt to contact the Parent in order to secure consent to evaluate;
4. The Parent shall be informed that consent is voluntary and may be revoked at any time;
5. For Parents of preschool students referred for the first time, the request for parental consent to the proposed evaluation shall advise the Parents of the right to consent or withhold consent to an initial evaluation of the student;
6. Such notice shall include a list containing a description of each preschool program which has been approved by the Commissioner to provide evaluation in Westchester County, and the procedure which the Parent should follow to select a program to conduct an evaluation;
7. The Parent shall be informed that, upon request, the Parent will be given an opportunity to attend an informal conference with the CPSE (see Policy # 4321.3) or designated professional most familiar with the proposed evaluation, the person who referred the student and counsel or an advisor of the Parent’s choice to ask questions regarding the proposed evaluation.

Legal References: 8 NYCRR §§ 200.1(l), 200.2(b)(5), 200.5(b), 200.16(h).

Adopted: January 14, 2009  
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